

401(k) Prior Plan Contribution Declaration Form

This form is intended for employees who are hired after January 1 and have participated in their former employer's 401(k) Plan. DO NOT complete this form if you have not participated in another employer's 401(k) and/or HSA plan this calendar year.

Employee contributions to the 401(k) and/or HSA plan are subject to annual limits and are adjusted periodically in accordance with the statutory limits reflecting changes in the cost of living.

[Please go here to view the current limit for this calendar year.](#)

If you have contributed to a previous employer's qualified plan this calendar year, you may exceed these limits by contributing to the BMC 401(k) and /or HSA Plans.

At your request BMC can assist you in ensuring that you do not exceed these limits.

To request BMC to assist you in monitoring these limits please perform the following:

- Complete the form below after receiving your **final** pay statement from your previous employer
- Sign and date this form where indicated
- Send the form to North America Payroll by fax to 713-583-2360 or email to payroll-northamerica@bmc.com

(Please print clearly)

Employee Name

SSN or Employee ID

Below are my Current Year-to-Date contributions to a previous employer

Deferrals –Pre-Tax 401(k) and ROTH contribution

401(k) Plan is: _____

Deferrals –After-Tax contribution

401(k) Plan is: _____

Deferrals - Catch Up –401(k) and ROTH Catch-Up contribution

401(k) Plan is: _____

HSA –HSA contribution (Employee and Employer)

HSA Plan is: _____

I understand that it is my responsibility to monitor my contributions for the year to prevent any penalties or other consequences for excess contributions.

Employee Name

Date